



STATE OF IOWA

KIM REYNOLDS
GOVERNOR

ADAM GREGG
LT. GOVERNOR

IOWA HOMELAND SECURITY AND
EMERGENCY MANAGEMENT DEPARTMENT
MARK J. SCHOUTEN, HOMELAND SECURITY ADVISOR
AND EMERGENCY MANAGEMENT DIRECTOR

March 30, 2018

Michelle Weidner
Chief Financial Officer
City of Waterloo
715 Mulberry Street
Waterloo, IA 50703

Subject: City of Waterloo -- FEMA-4289-DR-IA, 4187-DR-IA Public Assistance Subawards
Technical Assistance on Procurement and Contracting Federal Regulations
Monitoring Site Visit of Open Public Assistance Awards
Follow-up to visit held on February 5-6, 2018

Dear Ms. Weidner:

This is a follow-up to our monitoring site visit conducted by Iowa Homeland Security and Emergency Management Department (HSEMD) Recovery Division monitoring staff. A report was provided to the City of Waterloo with a list of follow-up items needed or issues to be resolved.

Attached is the final Subrecipient Monitoring Report that summarizes the actions taken by the City and by HSEMD on the follow-up items. The final report summarizes the actions/items that were required to be submitted to HSEMD. As of March 28, 2018, the City submitted all requested items to HSEMD, and HSEMD has accepted the City's documentation. Therefore, no further actions are required.

I will be e-mailing a copy of this letter and report to you and to the names listed below. Please keep a copy of this with your grant records. You can reach me at 515-725-9398 or Christine.Burkett@iowa.gov.

Sincerely,

A handwritten signature in blue ink that reads "Christine Burkett".

Christine Burkett
Recovery Division, Finance and Monitoring Officer

Enclosures: Subrecipient Monitoring Report

Copies to: Quentin M. Hart, Mayor
Jamie Knutson, Associate Engineer