PLEASE PRINT

Heating, Ventilation & AC PERMIT APPLICATION

OFFICE USE ONLY
PERMIT #_____
PERMIT FEE $_____
DATE _____

Site Address _____ **Date**_____

Owner/Occupant_____ **Phone**_____

☐ **New Building** ☐ **Existing Building** ☐ **New Addition** ☐ **Remodel**

$10.00 BASE FEE / PERMIT – *Fee Schedule Available Upon Request*

☐ **GAS FURNACE** ☐ **GAS BOILER** ☐ **ELECTRIC HEAT** ☐ **OTHER**

 # Units _____ _____ _____

Furnace / Electric Heat / Boiler **(List all sizes: i.e. 1@ 75M, 3@40M, 1 @15KW)** **% EFFICIENCY**

Additional

_____

_____

OTHER EQUIPMENT: MUA;RTU;AHU;ERV (If equipment has heating & cooling, list size) _____

ELECTRIC HEAT BASEBOARD OR NON-CENTRAL ($8 ea.) _____

COOLING / HEAT PUMP **SIZES (TON / BTU)**

 # Units _____ _____ _____

(List all sizes: i.e. 1 @ 2T or 24M, 36M) **SEER**

Additional

_____

_____

CSST (Corrugated Stainless Steel Tubing) ☐ ($35) **FUEL GAS PIPING** ☐ ($28)

REFRIGERATION: Condensing Units: 1/6 – 1/3 HP _____**($15 ea.); 1/3 – 1HP** _____**($20 ea); 1 HP & up** _____ **($30 ea)**

COOLING TOWERS _____**($20 ea);WALK-IN COOLER / FREEZER** _____ **($20 ea);UNIT COOLER EVAPORATOR** _____**($8 / HP)**

TOTAL VALUATION HEATING, COOLING, CSST, GAS PIPING, REFRIGERATION SECTIONS **$**

REPAIRS, ALTERATIONS, VENTILATION (i.e. ductwork, fans, hoods)

_____

_____

_____**VALUATION of REPAIRS... SECTION** **$**

REINSPECTION FEE applied due to incorrect address, no address posted, incomplete work, insufficient information, unable to enter site or corrections needed**…….. $50 EACH TRIP**

WORKING WITHOUT A PERMIT = double the permit fee or an additional $50 added to the permit – whichever is greater.

HVAC Contractor _____**Phone Number** _____

PLEASE PRINT

_____**Address**_____

SIGNATURE OF APPLICANT **PLEASE PRINT**