



**Building Inspections Department**  
**City of Waterloo**  
**715 Mulberry St.**  
**Waterloo, IA 50703**

# SIGN Permit Application

<i>Office use only</i>	
Permit No.	_____
Sign No.	_____

Site Address _____	Date _____
Tenant/Building Name _____	Suite/Unit. No. _____
The applicant is <input type="checkbox"/> Owner <input type="checkbox"/> Contractor	
Condominium No. _____	

<b>Property Owner</b>	Name _____
	Address _____
	City _____ State _____ Zip Code _____
	Phone _____

<b>Contractor</b>	Name _____
	Address _____
	City _____ State _____ Zip Code _____
	Phone _____ License No. _____

<b>Architect/ Engineer</b>	Name _____
	Address _____
	City _____ State _____ Zip Code _____
	Phone _____ Registration No. _____

<b>Type of Structure</b> <i>Check one only</i>	<input type="checkbox"/> 01 Single Family Residential <input type="checkbox"/> 02 Single Family Connected to Single Family <input type="checkbox"/> 03 Residential Garage <input type="checkbox"/> 30 Two Family Residential <input type="checkbox"/> 31 Three-Four Family Residential <input type="checkbox"/> 32 Multiple-Family Residential <input type="checkbox"/> 40 Offices, Banks, Professional <input type="checkbox"/> 41 Stores, Restaurants, Warehouse <input type="checkbox"/> 42 Hotels, Motels <input type="checkbox"/> 43 Parking Garage <input type="checkbox"/> 44 Service Stations and Repair Garage	<input type="checkbox"/> 45 Recreational, Amusement <input type="checkbox"/> 46 Other Nonhousekeeping Shelter <input type="checkbox"/> 65 Industrial Buildings <input type="checkbox"/> 70 Public Works and Utilities Building <input type="checkbox"/> 80 Public Schools <input type="checkbox"/> 81 Private Schools <input type="checkbox"/> 85 Church and Religious Buildings <input type="checkbox"/> 88 Hospitals and Institutional Buildings <input type="checkbox"/> 93 Other Non-Residential Building <input type="checkbox"/> 95 Fences, Signs, Antennas <input type="checkbox"/> 96 Other Non-Building Structures
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*Please complete other side*

Type of Sign: (Check all that apply)

New                       Used                       Rebuilt  
 Marquee                   Projection                   Roof  
 Wall                           Ground                       Pedestal\*  
 Off-premises\*           Electric                       Self-illuminated  
 Permanent               Temporary \_\_\_\_\_ days                      \*Requires plat plan

U.L. Approved?               Yes               No

Electrical Contractor: \_\_\_\_\_

Total Surface Area of Sign \_\_\_\_\_

Materials:      Face \_\_\_\_\_  
                    Frame \_\_\_\_\_  
                    Support \_\_\_\_\_

Overhanging or Projecting Signs:

Clearance above Sidewalk \_\_\_\_\_ Ft.

Projection from Building \_\_\_\_\_ Ft.

Horizontal Distance from Plane of Curb \_\_\_\_\_

Zoning \_\_\_\_\_

Highway Corridor Overlay District?

Value \_\_\_\_\_

Yes               No

Permit Fee \_\_\_\_\_

Existing Sign Sizes \_\_\_\_\_

I hereby apply for a sign permit and I acknowledge that the information above is complete and accurate; that the work will be in conformance with the ordinances and codes of the city of Waterloo; that I understand this is not a permit but only an application for a permit and work is not to start without a permit; that the work will be in accordance with the approval plan in the case of all work which requires review and approval of plans.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date