



Monthly Parking Agreement

Park Waterloo

180 W 5th St, Waterloo, IA 50701

waterlooparking@republicparking.com

Office: 319.291.0145

Facility: _____ Reserved # _____ Individual Account Access Card # _____
 Non-reserved Company Account Residential Permit

Applicant Information:

Name (First, MI, Last): _____ Employer: _____
Home Address: _____ Employer Address: _____
City, State, Zip: _____ City, State, Zip: _____
Home Phone: _____ Work Phone: _____
Applicant E-mail: _____ Employer E-mail: _____

(A valid email address is required to receive updated parking news and information effecting monthly parking)

This agreement is for one parking space only. However, please notate any vehicles that may be parking in this space and contact the office if plates need to be added or changed. If you would like to lease more than one space, additional agreements will need to be filled out. Do not, at any time, use more spaces than you are paying for.

License Plate #: _____ State: _____ Make: _____ Model: _____ Color: _____ Year: _____

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Monthly Parking Fees: Monthly parking fees are due and must be received by the first business day of each month. Please include your account number and invoice statement or number when making payments. If parking fee is not paid by the due date, a late fee will be assessed per space, and parking privileges will be subject to suspension and/or termination. Returned checks or non-sufficient funds will result in an overdraft fee of \$25. Any person who has had more than one check returned for insufficient funds will have to pay with cash or money order moving forward. Please make checks payable to the City of Waterloo.

Prorated Parking Fee: Available after the 15th day of the first month for beginning parkers. Payments will be prorated as half the month's payment at any time after the 15th of the month. The full amount will be required any day prior to the 15th of the month. The final month will not be prorated, and no refunds, whole or in part will be issued at any time.

Hangtag/Permit: Monthly parkers must have a valid hangtag properly displayed for their vehicle (if applicable) to be exempt from parking citations. If a monthly parker does not have a valid hangtag properly displayed and their vehicle is parked in a lot or facility where monthly parking has been established, the vehicle shall be illegally parked and subject to ticketing.

Transfer: Transferring a parking access card, hangtag permit, or parking space to another person is prohibited, as is subleasing of a permitted parking space. The signed party above is the parker of the space and it is not to be shared. Any vehicle not listed in this agreement may be ticketed.

Facility Maintenance: If, for reasons of temporary maintenance, a rental space is not available, the parker shall accept alternative parking during such period. If major repairs or maintenance prevents long term access to parking, notice will be posted and rent abated during such period. Park Waterloo will attempt to provide alternative parking at the posted rates. However, if the parker declines such space, they will be responsible for their own parking arrangements at the posted rates.

Events: Park Waterloo will be required to leave room for monthly parkers in the specified ramps during such events. However, these spots will not be reserved, there will only be space available for them in the ramp.

Changes/Cancellations: Cancellation of a monthly parking agreement must occur prior to that month's invoice being sent out, which is the 20th of every month. If the 20th falls on a weekend or holiday, the invoices will be sent the last business day prior. A cancellation form will need to be filled out in order to complete the cancellation process. Failure to fill out the form will result in a delay in cancellation or changes and the parker will be responsible for the following month's payment. In addition to a cancellation form, the parker must return the hangtag or access card issued to them, if applicable.

Additional Parking Procedures:

- Park Waterloo may change parking rates and fees for city parking facilities at any given time. However, notice of at least 30 days must be given to all account holders.
- Vehicles may not be stored in any parking facility for more than 72 hours without prior notice unless a valid residential permit/hangtag is visible in the rearview mirror. Please contact the office if a vehicle will need to be left for a period longer than 72 hours.
- Vehicles in the parking facility must be in working condition. There shall be no storage of broken down vehicles on any of the parking premises nor can any work be performed on the vehicles while on the property. Any vehicles found in violation of this will be warned and possibly removed from the location.
- Monthly and reserved parkers are still subject to the City of Waterloo parking regulations if parked improperly and will be subject to citations.
- Park Waterloo retains the right to change operational procedures, to revise or amend the rules and regulations, and to discontinue the parking agreement as it deems necessary. However, a notice of at least 30 days will be given to the account holders prior to these alterations.
- Park Waterloo also reserves the right to cancel individual parking for violation of parking terms and conditions, procedures, rules or regulations.
- The undersigned user understands that no insurance is provided through Park Waterloo, and that the user uses the parking facility at his/her own risk and is responsible for any bodily injury, property damage, or other loss incurred while using the facility. The user must obtain his/her own insurance to cover bodily injury, property damage, or other loss they incur while using the facility and, in the event the user suffers any bodily injury, property damage, or other loss, the user shall look solely to his/her own insurance coverage and shall make no claim what so ever against the City of Waterloo, Park Waterloo or Republic Parking System.

By signing this contract, you acknowledge that you have read the terms, conditions and procedures and that you understand and agree to comply with the content thereof.

I HAVE READ, FULLY UNDERSTAND, AND AGREE TO COMPLY WITH ALL TERMS AND CONDITIONS ABOVE.

Applicant Signature

Date