

FYE2018 BUDGET ACTIVITY NARRATIVE

FUND: 010 General	DEPARTMENT: 18 Central Garage	ACTIVITY: 7950 Central Garage
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DEPARTMENT/ACTIVITY DESCRIPTION:
 To provide General Fund city departments with safe and reliable equipment necessary to perform essential services to the citizens of Waterloo.

This activity accounts for all personnel costs associated with the Central Garage function. This activity also accounts for all repair parts, including oils and tires for all general fund activities other than Leisure Services and Parking Maintenance.

DEPARTMENT/ACTIVITY OBJECTIVES:
 Establish and maintain a preventive maintenance program under which all city equipment is inspected and serviced regularly.
 Maintain a life cycle replacement schedule for city equipment and prioritize those replacements based on departmental requirements and emergency services safety criteria.
 Establish a system by which equipment faults are recorded, reported and corrected in a timely manner, based on critical needs criteria.

PERSONNEL SUMMARY:

FULL-TIME EQUIVALENT POSITIONS:	CERTIFIED FYE2015	CERTIFIED FYE2016	CERTIFIED FYE2017	PROPOSED FYE2018 *	DEPT REQUEST FYE2018	CERTIFIED FYE2018
Public Works Director	0.33	0.33	0.33	0.33	0.33	
Mechanic	6	6	6	6	7	
Mechanic Foreman	1	1	1	1	1	
Parts Inventory Clerk	1	1	1	1	1	
TOTAL FULL-TIME EQUIVALENT POSITIONS	8.33	8.33	8.33	8.33	9.33	0

* AT CURRENT FYE17 STAFFING LEVEL



Department Budget Worksheet Draft # 1

Budget Year 2018

G/L Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amt Thru 12/31/16	2017 Amended Budget	2017 Adopted Budget	2018 Base Level	2018 Additional Dept Needs	% Change from 2017 Adopted
Fund 010 - General Fund									
REVENUE									
Department 18 - Central Garage									
Activity 7950 - Central Garage									
<i>Charges for Fees & Service</i>									
010-18-7950 3502	Sale of Junk/Scrap	3,867.19	1,134.60	297.00	2,500.00	2,500.00	2,500.00	2,500.00	.00
010-18-7950 3873	Reimbursement for Service	12,277.85	11,473.22	7,726.66	9,700.00	9,700.00	9,700.00	9,700.00	.00
	<i>Charges for Fees & Service Totals</i>	<u>\$16,145.04</u>	<u>\$12,607.82</u>	<u>\$8,023.66</u>	<u>\$12,200.00</u>	<u>\$12,200.00</u>	<u>\$12,200.00</u>	<u>\$12,200.00</u>	<u>0.00%</u>
<i>Miscellaneous Revenue</i>									
010-18-7950 3800	Miscellaneous Revenue	30,068.04	182.00	357.22	1,000.00	1,000.00	1,000.00	1,000.00	.00
	<i>Miscellaneous Revenue Totals</i>	<u>\$30,068.04</u>	<u>\$182.00</u>	<u>\$357.22</u>	<u>\$1,000.00</u>	<u>\$1,000.00</u>	<u>\$1,000.00</u>	<u>\$1,000.00</u>	<u>0.00%</u>
<i>Refunds</i>									
010-18-7950 3722	Refunds	.00	271.49	587.38	100.00	100.00	100.00	250.00	150.00
010-18-7950 3723	State Fuel Tax Refunds	23,644.12	37,916.79	.00	29,000.00	29,000.00	29,000.00	29,000.00	.00
	<i>Refunds Totals</i>	<u>\$23,644.12</u>	<u>\$38,188.28</u>	<u>\$587.38</u>	<u>\$29,100.00</u>	<u>\$29,100.00</u>	<u>\$29,100.00</u>	<u>\$29,250.00</u>	<u>0.52%</u>
<i>Proceeds of Capital Asset Sales</i>									
010-18-7950 3498	Sale of Equipment	12,558.00	36,998.00	.00	35,000.00	35,000.00	35,000.00	35,000.00	.00
	<i>Proceeds of Capital Asset Sales Totals</i>	<u>\$12,558.00</u>	<u>\$36,998.00</u>	<u>\$0.00</u>	<u>\$35,000.00</u>	<u>\$35,000.00</u>	<u>\$35,000.00</u>	<u>\$35,000.00</u>	<u>0.00%</u>
	Activity 7950 - Central Garage Totals	<u>\$82,415.20</u>	<u>\$87,976.10</u>	<u>\$8,968.26</u>	<u>\$77,300.00</u>	<u>\$77,300.00</u>	<u>\$77,300.00</u>	<u>\$77,450.00</u>	<u>0.19%</u>
	Department 18 - Central Garage Totals	<u>\$82,415.20</u>	<u>\$87,976.10</u>	<u>\$8,968.26</u>	<u>\$77,300.00</u>	<u>\$77,300.00</u>	<u>\$77,300.00</u>	<u>\$77,450.00</u>	<u>0.19%</u>
	REVENUE TOTALS	<u>\$82,415.20</u>	<u>\$87,976.10</u>	<u>\$8,968.26</u>	<u>\$77,300.00</u>	<u>\$77,300.00</u>	<u>\$77,300.00</u>	<u>\$77,450.00</u>	<u>0.19%</u>
EXPENSE									
Department 18 - Central Garage									
Activity 7950 - Central Garage									
<i>Personal Services - Salaries & Benefits</i>									
010-18-7950 1111	Salaries - Regular	445,221.62	457,381.48	227,864.09	472,820.00	472,820.00	485,388.00	542,276.00	14.68
010-18-7950 1113	Longevity Pay	8,104.71	8,686.01	3,827.31	9,288.00	9,288.00	7,924.00	7,924.00	(14.68)
010-18-7950 1114	Time & Half Pay	4,014.33	2,275.03	3,955.71	5,000.00	5,000.00	5,000.00	5,000.00	.00
010-18-7950 1117	Double Time Pay	.00	.00	37.30	500.00	500.00	500.00	500.00	.00
010-18-7950 1118	Bonus Pay	1,642.20	1,454.18	593.29	2,100.00	2,100.00	2,100.00	2,100.00	.00
010-18-7950 1121	FICA - City Contribution	34,992.14	35,997.81	17,770.66	37,699.00	37,699.00	38,390.00	42,742.00	13.37
010-18-7950 1122	IPERS - City Contribution	41,075.04	41,952.99	21,099.60	43,731.00	43,731.00	44,732.00	49,812.00	13.90
010-18-7950 1123	Life & Disability Insurance	2,383.65	2,427.01	1,064.29	2,503.00	2,503.00	2,217.00	2,469.00	(1.35)
010-18-7950 1128	Retirement Pay	3,583.42	7,355.17	.00	.00	.00	.00	.00	.00
010-18-7950 1130	Employee Benefit Reimbursement	2,945.87	3,010.83	923.79	3,100.00	3,100.00	924.00	924.00	(70.19)



Department Budget Worksheet Draft # 1

Budget Year 2018

G/L Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amt Thru 12/31/16	2017 Amended Budget	2017 Adopted Budget	2018 Base Level	2018 Additional Dept Needs	% Change from 2017 Adopted
Fund 010 - General Fund									
EXPENSE									
Department 18 - Central Garage									
Activity 7950 - Central Garage									
<i>Personal Services - Salaries & Benefits</i>									
010-18-7950 1131	Health Insurance	156,536.16	147,406.16	76,928.28	145,568.00	145,568.00	153,323.00	170,303.00	16.99
<i>Personal Services - Salaries & Benefits Totals</i>		\$700,499.14	\$707,946.67	\$354,064.32	\$722,309.00	\$722,309.00	\$740,498.00	\$824,050.00	14.09%
Comments									
<i>Account</i>		<i>Level</i>		<i>Comment</i>					
<i>Contractual Services</i>									
010-18-7950 1301	Temp Agency Services	.00	(699.84)	.00	.00	.00	.00	.00	.00
010-18-7950 1314	Health Services	225.42	191.98	228.00	400.00	400.00	400.00	400.00	.00
010-18-7950 1315	Educational & Training Services	.00	.00	.00	800.00	800.00	800.00	800.00	.00
010-18-7950 1343	Postage & Mailing Expense	273.19	237.07	14.34	375.00	375.00	375.00	375.00	.00
010-18-7950 1344	Telephone & Fax Expense	303.07	501.84	378.69	750.00	750.00	750.00	750.00	.00
010-18-7950 1346	Travel - Professional Training	75.00	50.00	.00	500.00	750.00	750.00	750.00	.00
010-18-7950 1371	Building & Grounds Maintenance	7,505.42	5,630.33	4,423.08	8,500.00	8,500.00	8,500.00	8,500.00	.00
010-18-7950 1373	Fixed Plant Operating Equip Repair	741.40	.00	.00	.00	1,000.00	1,000.00	1,000.00	.00
010-18-7950 1375	Automotive Equip Repair & Maintenance	306.02	5,430.63	.00	1,000.00	1,000.00	1,000.00	1,000.00	.00
010-18-7950 1376	Office Equipment Repair & Maintenance	225.75	.00	.00	400.00	400.00	400.00	400.00	.00
010-18-7950 1377	Radio Equipment Repair & Maintenance	833.34	833.34	833.34	1,000.00	1,000.00	1,000.00	1,000.00	.00
010-18-7950 1385	Office Equip Repair & Maintenance	.00	73.20	907.10	1,000.00	1,000.00	1,000.00	1,000.00	.00
010-18-7950 1391	Dues & Memberships	1,879.00	1,339.00	.00	500.00	1,500.00	1,500.00	1,500.00	.00
010-18-7950 1397	Vehicle Towing & Storage	.00	.00	.00	250.00	250.00	250.00	250.00	.00
010-18-7950 1400	Utility Service	6,408.99	8,708.42	3,440.78	8,000.00	8,000.00	8,000.00	8,000.00	.00
<i>Contractual Services Totals</i>		\$18,776.60	\$22,295.97	\$10,225.33	\$23,475.00	\$25,725.00	\$25,725.00	\$25,725.00	0.00%
<i>Commodities</i>									
010-18-7950 1533	Fuel Expense	2,619.24	1,589.84	1,634.49	2,100.00	2,100.00	2,100.00	2,100.00	.00
010-18-7950 1535	Hardware Items	15.99	.00	.00	400.00	400.00	400.00	400.00	.00
010-18-7950 1541	Janitorial Supplies	1,188.24	351.98	2,263.64	2,750.00	1,500.00	1,500.00	1,500.00	.00
010-18-7950 1547	Oils & Greases	4,452.20	3,365.60	510.50	6,500.00	6,500.00	6,500.00	6,500.00	.00
010-18-7950 1555	Minor Equipment & Supplies	2,964.47	2,227.92	4,250.93	5,000.00	3,000.00	3,000.00	3,000.00	.00
010-18-7950 1561	Office Supplies & Minor Equipment	1,127.27	779.21	824.81	1,550.00	1,550.00	1,550.00	1,550.00	.00
010-18-7950 1569	Vehicle Replacement Parts	13,809.76	8,384.91	6,037.62	18,000.00	18,000.00	18,000.00	18,000.00	.00
010-18-7950 1571	Machinery & Equipment Replacement Parts	57,354.72	73,726.08	32,098.37	60,000.00	60,000.00	60,000.00	60,000.00	.00



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Budget Year 2018

G/L Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amt Thru 12/31/16	2017 Amended Budget	2017 Adopted Budget	2018 Base Level	2018 Additional Dept Needs	% Change from 2017 Adopted
Fund 010 - General Fund									
EXPENSE									
Department 18 - Central Garage									
Activity 7950 - Central Garage									
Commodities									
010-18-7950 1573	Safety & Protective Equipment	1,262.15	3,290.94	657.84	1,350.00	1,350.00	1,350.00	1,350.00	.00
010-18-7950 1575	Steel, Iron & Metal Supplies	.00	.00	.00	300.00	300.00	300.00	300.00	.00
010-18-7950 1578	Tool Allowance	3,150.00	3,149.37	2,243.39	3,500.00	3,500.00	3,500.00	3,500.00	.00
010-18-7950 1579	Uniforms	10,511.00	9,668.55	2,517.72	7,500.00	8,500.00	8,500.00	8,500.00	.00
010-18-7950 1598	Hazardous Materials Expense	.00	292.81	525.45	800.00	800.00	800.00	800.00	.00
	<i>Commodities Totals</i>	<i>\$98,455.04</i>	<i>\$106,827.21</i>	<i>\$53,564.76</i>	<i>\$109,750.00</i>	<i>\$107,500.00</i>	<i>\$107,500.00</i>	<i>\$107,500.00</i>	<i>0.00%</i>
Activity 7950 - Central Garage Totals		\$817,730.78	\$837,069.85	\$417,854.41	\$855,534.00	\$855,534.00	\$873,723.00	\$957,275.00	11.89%
Department 18 - Central Garage Totals		\$817,730.78	\$837,069.85	\$417,854.41	\$855,534.00	\$855,534.00	\$873,723.00	\$957,275.00	11.89%
	EXPENSE TOTALS	\$817,730.78	\$837,069.85	\$417,854.41	\$855,534.00	\$855,534.00	\$873,723.00	\$957,275.00	11.89%
Fund 010 - General Fund Totals									
	REVENUE TOTALS	\$82,415.20	\$87,976.10	\$8,968.26	\$77,300.00	\$77,300.00	\$77,300.00	\$77,450.00	0.19%
	EXPENSE TOTALS	\$817,730.78	\$837,069.85	\$417,854.41	\$855,534.00	\$855,534.00	\$873,723.00	\$957,275.00	11.89%
Fund 010 - General Fund Totals		(\$735,315.58)	(\$749,093.75)	(\$408,886.15)	(\$778,234.00)	(\$778,234.00)	(\$796,423.00)	(\$879,825.00)	13.05%
	Net Grand Totals								
	REVENUE GRAND TOTALS	\$82,415.20	\$87,976.10	\$8,968.26	\$77,300.00	\$77,300.00	\$77,300.00	\$77,450.00	0.19%
	EXPENSE GRAND TOTALS	\$817,730.78	\$837,069.85	\$417,854.41	\$855,534.00	\$855,534.00	\$873,723.00	\$957,275.00	11.89%
	Net Grand Totals	(\$735,315.58)	(\$749,093.75)	(\$408,886.15)	(\$778,234.00)	(\$778,234.00)	(\$796,423.00)	(\$879,825.00)	13.05%

FYE2018 BUDGET ACTIVITY NARRATIVE

FUND: 010 General	DEPARTMENT: 18 Central Garage	ACTIVITY: 7952 Central Garage Chargebacks
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DEPARTMENT/ACTIVITY DESCRIPTION:
 To provide all non-general fund departments with maintenance and repair services for equipment and vehicles.

DEPARTMENT/ACTIVITY OBJECTIVES:
 To perform preventive maintenance on equipment and vehicles, charging back other than general fund departments (excluding Leisure Services and Parking Maintenance) for labor.

PERSONNEL SUMMARY:

FULL-TIME EQUIVALENT POSITIONS:	CERTIFIED FYE2015	CERTIFIED FYE2016	CERTIFIED FYE2017	PROPOSED FYE2018 *	DEPT REQUEST FYE2018	CERTIFIED FYE2018
TOTAL FULL-TIME EQUIVALENT POSITIONS	0	0	0	0	0	0

* AT CURRENT FYE17 STAFFING LEVEL



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Budget Year 2018

G/L Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amt thru 12/31/16	2017 Amended Budget	2017 Adopted Budget	2018 Base Level	2018 Additional Dept Needs	% Change from 2017 Adopted
Fund 010 - General Fund									
REVENUE									
Department 18 - Central Garage									
Activity 7952 - Central Garage Chargebacks									
Miscellaneous Revenue									
010-18-7952 3950	Service to Engineering	20,000.00	20,000.00	.00	20,000.00	20,000.00	20,000.00	20,000.00	.00
010-18-7952 3953	Service to Sanitation	190,000.00	190,000.00	.00	190,000.00	190,000.00	190,000.00	190,000.00	.00
010-18-7952 3954	Service to Sewer Fund	140,000.00	140,000.00	.00	140,000.00	140,000.00	140,000.00	140,000.00	.00
010-18-7952 3955	Service to Street Dept	150,000.00	150,000.00	.00	150,000.00	150,000.00	150,000.00	150,000.00	.00
010-18-7952 3956	Service to Traffic Dept	30,000.00	30,000.00	.00	30,000.00	30,000.00	30,000.00	30,000.00	.00
	<i>Miscellaneous Revenue Totals</i>	<u>\$530,000.00</u>	<u>\$530,000.00</u>	<u>\$0.00</u>	<u>\$530,000.00</u>	<u>\$530,000.00</u>	<u>\$530,000.00</u>	<u>\$530,000.00</u>	<u>0.00%</u>
	Activity 7952 - Central Garage Chargebacks Totals	<u>\$530,000.00</u>	<u>\$530,000.00</u>	<u>\$0.00</u>	<u>\$530,000.00</u>	<u>\$530,000.00</u>	<u>\$530,000.00</u>	<u>\$530,000.00</u>	<u>0.00%</u>
	Department 18 - Central Garage Totals	<u>\$530,000.00</u>	<u>\$530,000.00</u>	<u>\$0.00</u>	<u>\$530,000.00</u>	<u>\$530,000.00</u>	<u>\$530,000.00</u>	<u>\$530,000.00</u>	<u>0.00%</u>
	REVENUE TOTALS	<u>\$530,000.00</u>	<u>\$530,000.00</u>	<u>\$0.00</u>	<u>\$530,000.00</u>	<u>\$530,000.00</u>	<u>\$530,000.00</u>	<u>\$530,000.00</u>	<u>0.00%</u>
	Fund 010 - General Fund Totals	<u>\$530,000.00</u>	<u>\$530,000.00</u>	<u>\$0.00</u>	<u>\$530,000.00</u>	<u>\$530,000.00</u>	<u>\$530,000.00</u>	<u>\$530,000.00</u>	<u>0.00%</u>
	REVENUE GRAND TOTALS	<u>\$530,000.00</u>	<u>\$530,000.00</u>	<u>\$0.00</u>	<u>\$530,000.00</u>	<u>\$530,000.00</u>	<u>\$530,000.00</u>	<u>\$530,000.00</u>	<u>0.00%</u>
	Fund 010 - General Fund Totals	<u>\$530,000.00</u>	<u>\$530,000.00</u>	<u>\$0.00</u>	<u>\$530,000.00</u>	<u>\$530,000.00</u>	<u>\$530,000.00</u>	<u>\$530,000.00</u>	<u>0.00%</u>
	Net Grand Totals								
	REVENUE GRAND TOTALS	<u>\$530,000.00</u>	<u>\$530,000.00</u>	<u>\$0.00</u>	<u>\$530,000.00</u>	<u>\$530,000.00</u>	<u>\$530,000.00</u>	<u>\$530,000.00</u>	<u>0.00%</u>
	EXPENSE GRAND TOTALS	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>+++</u>
	Net Grand Totals	<u>\$530,000.00</u>	<u>\$530,000.00</u>	<u>\$0.00</u>	<u>\$530,000.00</u>	<u>\$530,000.00</u>	<u>\$530,000.00</u>	<u>\$530,000.00</u>	<u>0.00%</u>

FYE2018 BUDGET ACTIVITY NARRATIVE

FUND: 010 General	DEPARTMENT: 18 Central Garage	ACTIVITY: 7955 Garage-Motor Pool Service
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DEPARTMENT/ACTIVITY DESCRIPTION:
 To provide both scheduled and unscheduled equipment maintenance to all non-general fund departments and outside agencies, in support of departmental equipment necessary to provide essential services to the citizens of Waterloo.

This activity accounts for fuel purchases for all departments, repair parts, tires and oil purchases for Leisure Services, Parking Maintenance and all non-general fund departments.

DEPARTMENT/ACTIVITY OBJECTIVES:
 Establish and maintain a pro-active preventive maintenance program which should result in higher equipment availability rates to departments and lower potential extensive repair costs.
 Strive to deliver zero-defect maintenance on all city owned equipment, eliminating the need for re-work and reduced equipment availability to supported departments.
 Manage the city owned fuel distribution facility.

PERSONNEL SUMMARY:

FULL-TIME EQUIVALENT POSITIONS:	CERTIFIED FYE2015	CERTIFIED FYE2016	CERTIFIED FYE2017	PROPOSED FYE2018 *	DEPT REQUEST FYE2018	CERTIFIED FYE2018
TOTAL FULL-TIME EQUIVALENT POSITIONS	0	0	0	0	0	0

* AT CURRENT FYE17 STAFFING LEVEL



Department Budget Worksheet Draft #1

Budget Year 2018

G/L Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amt thru 12/31/16	2017 Amended Budget	2017 Adopted Budget	2018 Base Level	2018 Additional Dept Needs	% Change from 2017 Adopted
Fund 010 - General Fund									
REVENUE									
Department 18 - Central Garage									
Activity 7955 - Garage-Motor Pool Service									
Charges for Fees & Service									
010-18-7955 3477	Sale of Gas & Oil	298,108.48	416,770.45	196,480.44	852,269.00	852,269.00	852,269.00	852,269.00	.00
010-18-7955 3873	Reimbursement for Service	4,972.09	10,114.22	5,587.42	.00	.00	.00	.00	.00
	<i>Charges for Fees & Service Totals</i>	\$303,080.57	\$426,884.67	\$202,067.86	\$852,269.00	\$852,269.00	\$852,269.00	\$852,269.00	0.00%
<i>Miscellaneous Revenue</i>									
010-18-7955 3920	Department Charges - Fuel	738,845.34	506,974.40	285,232.28	564,290.00	564,290.00	564,290.00	564,290.00	.00
010-18-7955 3921	Department Charges - Oil	40,013.42	34,408.98	17,379.22	35,300.00	35,300.00	35,300.00	35,300.00	.00
010-18-7955 3922	Department Charges - Tires	266,562.50	262,507.42	198,069.59	265,000.00	265,000.00	265,000.00	265,000.00	.00
010-18-7955 3923	Department Charges - Parts	162,779.25	232,468.57	104,010.27	240,000.00	240,000.00	240,000.00	240,000.00	.00
	<i>Miscellaneous Revenue Totals</i>	\$1,208,200.51	\$1,036,359.37	\$604,691.36	\$1,104,590.00	\$1,104,590.00	\$1,104,590.00	\$1,104,590.00	0.00%
	Activity 7955 - Garage-Motor Pool Service Totals	\$1,511,281.08	\$1,463,244.04	\$806,759.22	\$1,956,859.00	\$1,956,859.00	\$1,956,859.00	\$1,956,859.00	0.00%
	Department 18 - Central Garage Totals	\$1,511,281.08	\$1,463,244.04	\$806,759.22	\$1,956,859.00	\$1,956,859.00	\$1,956,859.00	\$1,956,859.00	0.00%
	REVENUE TOTALS	\$1,511,281.08	\$1,463,244.04	\$806,759.22	\$1,956,859.00	\$1,956,859.00	\$1,956,859.00	\$1,956,859.00	0.00%
EXPENSE									
Department 18 - Central Garage									
Activity 7955 - Garage-Motor Pool Service									
Commodities									
010-18-7955 1533	Fuel Expense	1,049,535.03	904,530.82	442,568.50	1,395,468.00	1,395,468.00	1,395,468.00	1,395,468.00	.00
010-18-7955 1547	Oils & Greases	45,867.73	41,578.09	25,050.56	35,300.00	35,300.00	35,300.00	35,300.00	.00
010-18-7955 1569	Vehicle Replacement Parts	296,353.51	267,586.48	176,627.00	265,000.00	265,000.00	265,000.00	265,000.00	.00
010-18-7955 1571	Machinery & Equipment Replacement Parts	257,575.23	297,330.02	117,053.23	240,000.00	240,000.00	240,000.00	240,000.00	.00
	<i>Commodities Totals</i>	\$1,649,331.50	\$1,511,025.41	\$761,299.29	\$1,935,768.00	\$1,935,768.00	\$1,935,768.00	\$1,935,768.00	0.00%
	Activity 7955 - Garage-Motor Pool Service Totals	\$1,649,331.50	\$1,511,025.41	\$761,299.29	\$1,935,768.00	\$1,935,768.00	\$1,935,768.00	\$1,935,768.00	0.00%
	Department 18 - Central Garage Totals	\$1,649,331.50	\$1,511,025.41	\$761,299.29	\$1,935,768.00	\$1,935,768.00	\$1,935,768.00	\$1,935,768.00	0.00%
	EXPENSE TOTALS	\$1,649,331.50	\$1,511,025.41	\$761,299.29	\$1,935,768.00	\$1,935,768.00	\$1,935,768.00	\$1,935,768.00	0.00%
	Fund 010 - General Fund Totals								
	REVENUE TOTALS	\$1,511,281.08	\$1,463,244.04	\$806,759.22	\$1,956,859.00	\$1,956,859.00	\$1,956,859.00	\$1,956,859.00	0.00%
	EXPENSE TOTALS	\$1,649,331.50	\$1,511,025.41	\$761,299.29	\$1,935,768.00	\$1,935,768.00	\$1,935,768.00	\$1,935,768.00	0.00%
	Fund 010 - General Fund Totals	(\$138,050.42)	(\$47,781.37)	\$45,459.93	\$21,091.00	\$21,091.00	\$21,091.00	\$21,091.00	0.00%
	Net Grand Totals								
	REVENUE GRAND TOTALS	\$1,511,281.08	\$1,463,244.04	\$806,759.22	\$1,956,859.00	\$1,956,859.00	\$1,956,859.00	\$1,956,859.00	0.00%
	EXPENSE GRAND TOTALS	\$1,649,331.50	\$1,511,025.41	\$761,299.29	\$1,935,768.00	\$1,935,768.00	\$1,935,768.00	\$1,935,768.00	0.00%
	Net Grand Totals	(\$138,050.42)	(\$47,781.37)	\$45,459.93	\$21,091.00	\$21,091.00	\$21,091.00	\$21,091.00	0.00%

FYE2018 BUDGET ACTIVITY NARRATIVE

FUND: 010 General	DEPARTMENT: 18 Central Garage	ACTIVITY: 1405 Fire - Garage Parts & Service
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DEPARTMENT/ACTIVITY DESCRIPTION:
 This activity accounts for repair parts and tire purchases for the Fire Department as well as the personnel costs associated with repairing and maintaining the Fire Department's vehicles and equipment.

DEPARTMENT/ACTIVITY OBJECTIVES:
 Insure serviceable equipment available to meet emergency needs of Waterloo Fire Rescue.

PERSONNEL SUMMARY:

FULL-TIME EQUIVALENT POSITIONS:	CERTIFIED FYE2015	CERTIFIED FYE2016	CERTIFIED FYE2017	PROPOSED FYE2018 *	DEPT REQUEST FYE2018	CERTIFIED FYE2018
Mechanic	1	1	1	1		
TOTAL FULL-TIME EQUIVALENT POSITIONS	1	1	1	1	0	0

* AT CURRENT FYE17 STAFFING LEVEL



Department Budget Worksheet Draft #1

Budget Year 2018

G/L Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amt thru 12/31/16	2017 Amended Budget	2017 Adopted Budget	2018 Base Level	2018 Additional Dept Needs	% Change from 2017 Adopted
Fund 010 - General Fund									
EXPENSE									
Department 18 - Central Garage									
Activity 1405 - Fire-Garage Parts & Service									
Personal Services - Salaries & Benefits									
010-18-1405 1111	Salaries - Regular	52,465.90	54,045.28	27,683.73	55,411.00	55,411.00	56,888.00	56,888.00	2.66
010-18-1405 1113	Longevity Pay	1,320.02	1,320.02	660.01	1,390.00	1,390.00	1,440.00	1,440.00	3.59
010-18-1405 1114	Time & Half Pay	2,149.30	514.49	1,618.02	2,500.00	2,500.00	2,500.00	2,500.00	.00
010-18-1405 1118	Bonus Pay	.00	239.32	379.50	.00	.00	.00	.00	.00
010-18-1405 1121	FICA - City Contribution	4,209.60	4,261.17	2,293.37	4,392.00	4,392.00	4,501.00	4,501.00	2.48
010-18-1405 1122	IPERS - City Contribution	4,995.05	5,011.46	2,709.48	5,295.00	5,295.00	5,432.00	5,432.00	2.58
010-18-1405 1123	Life & Disability Insurance	272.76	279.24	123.36	285.00	285.00	252.00	252.00	(11.57)
010-18-1405 1130	Employee Benefit Reimbursement	141.79	721.22	213.12	725.00	725.00	213.00	213.00	(70.62)
010-18-1405 1131	Health Insurance	17,952.00	17,952.00	8,976.00	17,952.00	17,952.00	16,980.00	16,980.00	(5.41)
	<i>Personal Services - Salaries & Benefits Totals</i>	\$83,506.42	\$84,344.20	\$44,656.59	\$87,950.00	\$87,950.00	\$88,206.00	\$88,206.00	0.29%
Comments									
	<i>Account</i>		<i>Level</i>		<i>Comment</i>				
Commodities									
010-18-1405 1569	Vehicle Replacement Parts	102,402.53	6,609.41	4,476.94	15,000.00	15,000.00	15,000.00	15,000.00	.00
010-18-1405 1571	Machinery & Equipment Replacement Parts	3,543.12	90,084.86	41,587.12	85,000.00	85,000.00	85,000.00	85,000.00	.00
010-18-1405 1573	Safety & Protective Equipment	150.00	.00	.00	.00	.00	.00	.00	.00
010-18-1405 1578	Tool Allowance	450.00	.00	450.00	450.00	450.00	450.00	450.00	.00
010-18-1405 1579	Uniforms	.00	491.92	547.30	1,200.00	1,200.00	1,200.00	1,200.00	.00
	<i>Commodities Totals</i>	\$106,545.65	\$97,186.19	\$47,061.36	\$101,650.00	\$101,650.00	\$101,650.00	\$101,650.00	0.00%
Activity 1405 - Fire-Garage Parts & Service Totals		\$190,052.07	\$181,530.39	\$91,717.95	\$189,600.00	\$189,600.00	\$189,856.00	\$189,856.00	0.14%
Department 18 - Central Garage Totals		\$190,052.07	\$181,530.39	\$91,717.95	\$189,600.00	\$189,600.00	\$189,856.00	\$189,856.00	0.14%
EXPENSE TOTALS		\$190,052.07	\$181,530.39	\$91,717.95	\$189,600.00	\$189,600.00	\$189,856.00	\$189,856.00	0.14%
Fund 010 - General Fund Totals		\$190,052.07	\$181,530.39	\$91,717.95	\$189,600.00	\$189,600.00	\$189,856.00	\$189,856.00	0.14%
EXPENSE TOTALS		\$190,052.07	\$181,530.39	\$91,717.95	\$189,600.00	\$189,600.00	\$189,856.00	\$189,856.00	0.14%
Fund 010 - General Fund Totals		(\$190,052.07)	(\$181,530.39)	(\$91,717.95)	(\$189,600.00)	(\$189,600.00)	(\$189,856.00)	(\$189,856.00)	0.14%
Net Grand Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
REVENUE GRAND TOTALS		\$190,052.07	\$181,530.39	\$91,717.95	\$189,600.00	\$189,600.00	\$189,856.00	\$189,856.00	0.14%
EXPENSE GRAND TOTALS		(\$190,052.07)	(\$181,530.39)	(\$91,717.95)	(\$189,600.00)	(\$189,600.00)	(\$189,856.00)	(\$189,856.00)	0.14%
Net Grand Totals		(\$190,052.07)	(\$181,530.39)	(\$91,717.95)	(\$189,600.00)	(\$189,600.00)	(\$189,856.00)	(\$189,856.00)	0.14%

FYE2018 BUDGET ACTIVITY NARRATIVE

FUND: 010 General	DEPARTMENT: 18 Central Garage	ACTIVITY: 1411 Ambulance - Garage Parts & Service
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DEPARTMENT/ACTIVITY DESCRIPTION:
 This activity accounts for repair parts and tire purchases for the Fire Department's ambulances.

DEPARTMENT/ACTIVITY OBJECTIVES:
 Insure serviceable equipment available to meet emergency needs of Waterloo Fire Rescue.

PERSONNEL SUMMARY:

FULL-TIME EQUIVALENT POSITIONS:	CERTIFIED FYE2015	CERTIFIED FYE2016	CERTIFIED FYE2017	PROPOSED FYE2018 *	DEPT REQUEST FYE2018	CERTIFIED FYE2018
TOTAL FULL-TIME EQUIVALENT POSITIONS	0	0	0	0	0	0

* AT CURRENT FYE17 STAFFING LEVEL



Department Budget Worksheet Draft #1

Budget Year 2018

G/L Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amt thru 12/31/16	2017 Amended Budget	2017 Adopted Budget	2018 Base Level	2018 Additional Dept Needs	% Change from 2017 Adopted
Fund 010 - General Fund									
	EXPENSE								
	Department 18 - Central Garage								
	Activity 1411 - Ambulance-Garage Parts & Service								
	Commodities								
010-18-1411 1569	Vehicle Replacement Parts	31,054.53	2,185.18	1,072.45	8,500.00	8,500.00	8,500.00	8,500.00	.00
010-18-1411 1571	Machinery & Equipment Replacement Parts	5,901.90	34,810.29	6,456.58	30,000.00	30,000.00	30,000.00	30,000.00	.00
	<i>Commodities Totals</i>	<i>\$36,956.43</i>	<i>\$36,995.47</i>	<i>\$7,529.03</i>	<i>\$38,500.00</i>	<i>\$38,500.00</i>	<i>\$38,500.00</i>	<i>\$38,500.00</i>	<i>0.00%</i>
	Activity 1411 - Ambulance-Garage Parts & Service Totals	\$36,956.43	\$36,995.47	\$7,529.03	\$38,500.00	\$38,500.00	\$38,500.00	\$38,500.00	0.00%
	Department 18 - Central Garage Totals	\$36,956.43	\$36,995.47	\$7,529.03	\$38,500.00	\$38,500.00	\$38,500.00	\$38,500.00	0.00%
	EXPENSE TOTALS	\$36,956.43	\$36,995.47	\$7,529.03	\$38,500.00	\$38,500.00	\$38,500.00	\$38,500.00	0.00%
	Fund 010 - General Fund Totals								
	EXPENSE TOTALS	\$36,956.43	\$36,995.47	\$7,529.03	\$38,500.00	\$38,500.00	\$38,500.00	\$38,500.00	0.00%
	Fund 010 - General Fund Totals	(\$36,956.43)	(\$36,995.47)	(\$7,529.03)	(\$38,500.00)	(\$38,500.00)	(\$38,500.00)	(\$38,500.00)	0.00%
	Net Grand Totals								
	REVENUE GRAND TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
	EXPENSE GRAND TOTALS	\$36,956.43	\$36,995.47	\$7,529.03	\$38,500.00	\$38,500.00	\$38,500.00	\$38,500.00	0.00%
	Net Grand Totals	(\$36,956.43)	(\$36,995.47)	(\$7,529.03)	(\$38,500.00)	(\$38,500.00)	(\$38,500.00)	(\$38,500.00)	0.00%